MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC-TBC 20 Dec 2023 GCC-TBC ENG-40-WPM BATCH-305
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	BCC Stands for.	Black Carbon Copy	Black Code Card	Blind Carbon Copy	None of these	C
2	Indian Domain can be identified by _____	.jp	.nz	.in	.au	C
3	_____ are input devices.	Joystick	Bar Code Reader	MICR	All of these	D
4	In Windows OS _____ player is installed by default.	Windows Media Player	VLC player	KM	GOM	A
5	System unit consist of _____	Mouse	Monitor	Keyboard	None of these	D
6	.... is the default file extension for all word documents.	.txt	.word	.dos	.docx	D
7	_____ click screen clipping to insert picture of any part of the screen	Screenshot	View	File	Copy	A
8	_____ option is used for checking grammer with spellings	Grammar & spelling	Spelling	Check	Grammar	A
9	which of the following is not type of margin	Center	Right	left	top	A
10	You can see current open files from _____ option	File	Current	Recent	Home	C
11	_____ cannot be used while typing formula.	Number	Spaces	Characters	Special Characters	B
12	In MS-Excel, Pie is a type of _____	Font	Chart	Function	Filter	B
13	In MS Excel 2010 the font color option in font group can change ___	only cell border color	only cell background color	color of text and its underline	only text color	C
14	With _____Option Current System Date get inserted in cell	Today()	Current Date ()	Set Date()	Date()	A
15	Which is not a function supported in MS Excel 2010 ?	count()	now()	product()	today()	C
16	In PageMaker, Which tool is used to draw circles and ellipses	Crop Tool	Constrained Tool	Zoom tool	Ellipse tool	D
17	Transitions and Animations are exactly same.	TRUE	FALSE			B

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18	In PageMaker, _____tool is used to select and rotate objects	Line tool	pointer tool	select tool	Rotate tool	D
19	In PageMaker _____ option is used to hide/show toolbox.	Window	View	File	Edit	A
20	Each character is to be look differently is done with _____	Font	Text	size	None of these	A
21	Email is used to communicate over the Internet.	TRUE	FALSE			A
22	Computer networking was evolved in _____	1965	1900	2000	1950	A
23	Data storage capacity of flash memory cards is from _____	1MB to 10 MB	10MB to 100MB	100MB to 1GB	2GB to 64GB	D
24	CD is a type of primary memory.	TRUE	FALSE			B
25	_____ is the most common Internet Protocol.	TCP/IP	HTML	IPX/SPX	Net/Up	A